



VACANCY ANNOUNCEMENT

The Friedrich-Ebert-Stiftung (FES) is a German political foundation supporting political and socio-economic development through education, research, dialogue and international co-operation. FES is active in Germany and in around 100 offices worldwide. FES-Uganda is currently looking to fill the following position:

Job:	Programme Manager
Duty Station:	Kampala, Uganda
Type of contract:	One year fixed term with possible extension based on performance
Hours of Work:	Full time; 40hrs/week
Start:	Immediately

Responsibilities include but are not limited to:

- Responsible for planning, implementing, reporting on and evaluating socio-economic programmes of the Friedrich-Ebert-Stiftung (FES) Uganda office
- Responsible for developing project concept papers, identifying appropriate resource persons for FES activities, writing activity programmes and terms of reference for studies, programmes and honorarium agreements
- Undertaking research and analysis of the social, economic and political situation and developments in the country and region, especially with regard to socio-economic development and economic transformation
- Responsible for preparing activity budgets and for obtaining full accountability from partner organisations in compliance with FES financial regulations
- Responsible for building and maintaining good partner relations and for handling enquiries about FES' socio-economic programmes

Competencies and requirements:

- Bachelor or higher degree in political economy, development economics, political science, development studies, or related fields
- Minimum of four years of relevant professional work experience in a busy organization
- Excellent knowledge of spoken and written English
- Proven ability to conceptualise, plan, implement, account for and evaluate projects
- High organisational capacity, including the ability to manage priorities, work under pressure and meet tight deadlines
- Displaying initiative and high level of integrity, reliability, independence, problem-solving ability, and ability to familiarise oneself quickly with new topics, tasks and to acquire new skills
- Excellent computer skills

Interested candidates who meet the requirements should submit typed applications that include a cover letter/motivation letter, a detailed CV, copies of relevant certificates, transcripts and contact details (including email addresses and telephone numbers) of at least three references.

Please create one .pdf file only containing your complete application in the order given above
and send applications to: Lagrima Klein, Lagrima@fes-uganda.org

Deadline for submission in soft copy is Friday, 24th March 2017, 15h00.

Please note that only short-listed candidates will be contacted.